

ALNMOUTH PARISH COUNCIL
PARISH COUNCIL MEETING 12th May 2026

Dear Councillor

You are hereby summoned to attend the Annual General Meeting of the Parish Council on Tuesday 12th May 2026 at 7pm and the monthly Business Meeting, Hindmarsh Hall, Northumberland Street, Alnmouth, NE66 2RS.

The monthly business meeting of the Parish Council will commence on the conclusion of the Annual General Meeting or at 7.01pm, whichever is the later.

Members of the public and press are invited to attend.

AGENDA of Annual General Meeting

38/26 Election of Chair

- i) Mandatory election of Chair for the forthcoming year.
- ii) Acceptance of Office of Chair by the Proper Officer.

39/26 Apologies

40/26 Chair's Annual Report 2025-26

41/26 Election of Members of Working Groups

- i) Christmas Lights
- ii) Village Maintenance
- iii) Climate Change & Coastal Erosion
- iv) Planning Working Group
- v) Other Working Groups

42/26 Election of Lead Councillors for Events & Tasks

- i) Volcano Night
- ii) Bonfire Night
- iii) Remembrance Day
- iv) Senior Citizen's Christmas Lunch
- v) Quarterly Bank Reconciliations to APC Financial Regulations
- vi) Annual Bench and Asset Inspections
- vii) Regular Playpark Inspections
- viii) Posting minutes and agendas into noticeboard.
- ix) Other Events/Tasks

43/26 Review and Acceptance of Reserves Policy (to be circulated in advance)

Councillors are asked to review and AGREE the Council's Reserves Policy 2025-26 (circulated in advance). Policy complies with Page 55, paragraph [5.207] of the SAPPP Practitioners Guide 2026/27.

44/26 Review and Acceptance of IT Policy (to be circulated in advance)

Councillors are asked to review and AGREE the Council's IT Policy 2026/27 (circulated in advance). Policy is based on the template from the SAPPP Practitioner's Guide 2026/27 Page 45 [5.122].

45/26 Review and acceptance of Finance Policy (to be circulated in advance)

Councillors are asked to review and AGREE the Council's Finance Policy 2026/27 (circulated in advance).

46/26 Review and adoption of a Model Publication Scheme (MPS) (to be circulated in advance)

Councillors are asked to review and AGREE to the adoption of a MPS (introduced through the Freedom of Information Act 2000 which requires every public authority to have a publication scheme).

47/26 Review and acceptance of GDPR policy (to be circulated in advance)

Councillors are asked to review and AGREE the Council's GDPR Policy 2026/27.

48/26 AGAR Return & End of Year Accounts 2025-26

- i. To RECEIVE and NOTE the Annual Internal Audit Report and CONSIDER and AGREE any actions arising from the report.
- ii. To APPROVE the Annual Governance Statement (AGAR Page 4.)
- iii. To APPROVE the AGAR Accounting Statement (AGAR Page. 5).
- iv. To APPROVE the Bank Reconciliation and Explanation of Variances for 2025-26.

Chair
Shaun Whyte

Clerk
Jacqueline Brewster

To the Members of Alnmouth Parish Council:

6th May 2026

You are hereby summoned to attend a meeting of Alnmouth Parish Council on 12th May 2026 at 7.00pm at Hindmarsh Hall for the purpose of transacting the following business.

Alnmouth Parish Council may at any time pass a resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude public and press if the business being discussed is or becomes confidential for any reason. The reason will be stated as part of the resolution.

Jacqueline Brewster

AGENDA

019/26 Apologies

020/26 Disclosure of Interest

021/26 Public Participation

In accordance with Section 3.5 of the Alnmouth Parish Council Standing Orders and the Policy on Public Participation in Parish Council Meetings, members of the public present may address the Council at this point on the agenda. The period of time designated for this item shall not exceed 15 minutes in total and a member of the public shall not speak for more than 4 minutes unless otherwise directed by the Chair. The Council reserves the right to respond or debate any issue on a later date.

022/26 Minutes of the Previous Meeting

To consider approval or amendment of the Minutes of the meeting held on 14th April 2026 (attached).

023/26 Finance

- a. To APPROVE invoices and expense claims received prior to, or during the meeting (attached).
- b. To RECEIVE the monthly finance & SumUp reports (attached)
- c. To RECEIVE and APPROVE the Year End Accounts for 2025-26 (attached)
- d. To CONSIDER quotes for Boathouse pointing
- e. To DISCUSS Insurance Renewal Quote
- f. To RECEIVE a summary of the 2025/26 Internal Audit Report from the Clerk

024/26 Standing Item - County Council Matters

- a. To RECEIVE a report from County Councillor (attached).

025/26 Standing Item - Northumbria Police Report

- a. To RECEIVE a report from Northumbria Police (circulated in advance).

026/26 Standing Item - Reports from Working Groups

- a. **Village Maintenance**
 - Harbour Wall – To RECEIVE an update
 - War Memorial – To RECEIVE an update on repairs
 - Public Toilets – To RECEIVE an update on repairs
- b. **Climate Change** - To RECEIVE an update and agree any actions

027/26 Standing Item – Parish Representation at Meetings

- a. To RECEIVE reports from Councillors on any meetings attended since the date of the last Parish Council meeting.

028/26 Street Lighting for Northumberland Street - To RECEIVE an update and agree any actions.

029/26 Pease's Park Playground

- a. To DISCUSS request for funding of Playground Fundraising and AGREE any actions
- b. To DISCUSS Tenure of Playground and AGREE any actions

030/26 Church Hill – To RECEIVE an update.

031/26 Planning Matters

a. **Planning Applications**

- **26/01455/FUL, The Hindmarsh Hall Northumberland Street Alnmouth Alnwick Northumberland, NE66 2RS**, Installation of 28no. solar panels to south-facing roof with external battery cabinet
- **26/01421/PRUTPO 5 Alnwood Alnmouth Northumberland NE66 3NN** Tree Preservation Order Application: T1 Horse Chestnut - Selectively reduce lateral branches overhanging the main dwelling to provide suitable clearance from the property. Crown raise by removing the lowest two lateral limbs extending over the neighbouring garden to improve clearance and reduce encroachment

b. **Planning Decisions – None to Report**

- c. **Planning Enforcement: Lack of enforcement action by Planning Authority** - to DISCUSS a response from Joseph Turner re. Schooner Hotel and agree any actions (email circulated in advance).

032/26 To REVIEW .GOV.UK website recommendations and APPROVE provider and associated costs (details to be circulated in advance)

033/25 Correspondence

- a. To REVIEW and consider a request for funding from Citizens Advice Northumberland.

034/26 Village First Aid Course - To DISCUSS and AGREE any actions (email circulated in advance).

035/26 Memorial Bench Policy - To DISCUSS the policy and AGREE any amendments (attached).

036/25 Urgent Business – To CONSIDER any issues of an urgent nature.

037/25 Items for the next Agenda – Items received later than 7 days prior to the next meeting will be included if possible but may be deferred to the following meeting.

Date & Time of Next Meeting: 9th June 2026, The Hindmarsh Hall, Northumberland Street, NE66 2RS.

Future Meeting Dates: 4th July 2026, 11th August 2026, 8th September 2026, 13th October 2026, 10th November 2026, 8th December 2026