

ALNMOUTH PARISH COUNCIL
PARISH COUNCIL MEETING 8th July 2025

Draft Minutes

Present: Cllrs Shaun Whyte (Chair), David Denton, Lorna Pringle, Richard Sim, George Ternent.

In Attendance: Deb Still (Clerk), County Cllr Wendy Pattison and one member of the public.

The Meeting opened at 7pm.

110/25 Apologies

Cllrs Harriett McHugh, Simon Rushton, John Wilson & Sally Wilson.

111/25 Minutes of the Previous Meeting

It was RESOLVED that the Minutes of the APC meeting of 10th June 2025 be accepted as a true record of the meeting.

112/25 Declarations of Interest

None were declared.

113/25 Public Participation

There was no public participation.

114/25 Planning Matters

a) Decisions

25/01030/FUL Brandling Cottage 19 Northumberland Street Alnmouth.

Demolition of existing bay window to East elevation and construction of single storey extension with flat roof and lantern light.

NCC Decision: Permission granted.

25/01558/LBC Flat 52 Northumberland Street Alnmouth Northumberland

Installation of a floor mounted gas meter, associated covered box and vent flue pipe.

NCC Decision: Permission Granted

b) Planning Enforcement

Lack of enforcement action by Planning Authority

Update on NCC responses to the following:

Signed Dated 12th August 2025

i) 24/00316/LISTED (door) & 23/00732/FUL & PP/P2935/W/23/3323621
(decking & installation of new door and lighting) Schooner Hotel

ii) 22/01187/NOAPLN) & 23/00908/NONMAT & 19/04744/FUL
(unauthorised glazed structure) 6 Riverside Road.

iii) 23/04314/DISCON & 24/00930/BRCOND Estuary Drive land west of Schooner (parking arrangements and inadequate turning area for emergency and delivery vehicles).

No updates have been received. It was AGREED that the Clerk write to NCC for an update.

115/25 NCC Local Transport Plan Priorities 2026-27

The LTP priorities have not been received from NCC.

116/25 County Council Matters

There is a new system for County Councillors' contact with officers which must be by written request on a specified form.

117/25 Street Lighting for Northumberland Street

This item was deferred. The related issue of a letter of support for the NCNL's funding bid for their Dark Skies Project was AGREED.

118/25 Old School Gallery

NCC has advised that the threshold for nomination of Assets of Community Value is now higher than it used to be and the application would need to be 'sufficiently fact-sensitively evidenced'. APC AGREED not to proceed at this time.

119/25 APC Benches

- i) Update re enquiries about bench installed on the Wynd in 2006/2007. The installer of the bench has not replied to the last email.
- ii) Update on bench cleaning of APC benches. Some benches have been cleaned. The remainder will be cleaned together with the Playpark equipment in the near future. They will also be treated.

120/25 Small Boathouse

Cllrs Denton and Whyte met with the building contractor and agreed the area to be repointed. The windows need reglazing only and the window frames do not appear to need to be replaced.

121/25 Large Boathouse

Cllrs Denton and Whyte met with the building contractor and agreed the area to be repointed and approximate cost. Cllr Whyte confirmed that the contribution from ACR towards the repointing would £500.

122/25 Northumbria Police Report & Antisocial Behaviour in Alnmouth

Signed Dated 12th August 2025

- i) Report from Northumbria Police – no report was received in time for the meeting.
- ii) Littering by groups in the dunes and measures to prevent future issues – following contact with the school, the littering has not occurred again.
- iii) Criminal damage to the public toilets and prevention – the toilets will be closed at night once NCC has recruited a local person to the post. NCC will provide APC with the code for the alarm for weekends/out of hours. NCC will put up a notice explaining their responsibility for the facilities and complaint/reporting contact details.

123/25 Bonfire Night

It is not clear that APC can meet all of the Insurer's requirements in 2025 for the bonfire and possibly also for the fireworks display. If all requirements are not met, the council and individual councillors could be liable in the event of personal injury or damage to property. Cllr Whyte will make further enquiries and a decision will be made at the next meeting.

124/25 Volcano Night

- a) The Risk Assessment was AGREED.
- b) The Event Notification Form and Event Safety Plan for NCC was AGREED.
- c) The short form Action Plan was AGREED.
- d) Volunteers will be needed on the day to help out with Event.

125/25 Northumberland Coast National Landscape

The Partnership is currently producing a Management Plan for the period 2025 to 2030 (draft circulated in advance). A meeting of Parish Chairs will be held during the consultation period to gather the views of Parish Councils.

126/25 Finance

- a. APC APPROVED the invoices and expenses claimed below:

Date	Description	Supplier	Net	Vat	Total
08/07/2025	Website & Email	IONOS Cloud Ltd	15.00	3.00	18.00
09/07/2025	Clerk's Mileage	Deb Still	4.50		4.50
09/07/2025	Clerk's HWA	Deb Still	26.00		26.00
09/07/2025	HHall Monthly Meeting Hire	Hindmarsh Hall	27.00		27.00
09/07/2025	Monthly Newsletter	PPD Group	113.00		113.00
09/07/2025	Encrypted Hard Drive	Deb Still	57.99		57.99
09/07/2025	HHall Meeting Hire (PC/RFO recr	Hindmarsh Hall	40.50		40.50
09/07/2025	Additional Compost for Village T	Hobberlaw Plants	6.67	1.33	8.00
09/07/2025	Planting Wynd & War Memorial	Hobberlaw Plants	506.00	101.20	607.20
15/07/2025	Scribe Accounting Software	Starboard Systems	31.00	6.20	37.20
31/07/2025	Clerk's Salary (DS)	Deb Still	502.90		502.90

- b. The monthly finance report was RECEIVED.

Signed Dated 12th August 2025

- c. Spend against budget to end June 2025 was REVIEWED.
- d. It was RESOLVED that Cllr Whyte review the bank reconciliation in the absence of Cllr J Wilson. Cllr Whyte REVIEWED and CONFIRMED Bank Reconciliations at 30th June 2025.
- e. It was AGREED to add new Clerk/RFO, Jacqueline Brewster, as full signatory to Bank Account.
- f. It was AGREED to write to all Holiday Let Owners inviting donations to the Community Fund before the end of the financial year.

127/25 Reports from Working Groups

a. Christmas Lights

A fundraising quiz has taken place.

b. Village Maintenance

Update on replacement for Bike Rocker in Pease's Park – this item was deferred.

Cleaning of Playpark Equipment – as AGREED P Broom will be asked to pressure wash the equipment when he returns to complete the bench cleaning.

Replacement of Parish Noticeboard – the Bettess family has emphasised that the decision as to how the money is spent is one for the Parish Council and also agreed that the proposal to use the Fund for replacing the noticeboard is worthy of support. Cllr Whyte will bring options to the next meeting.

Grass mowing at Dr Joy's and War Memorial roundabout – this item was deferred.

c. Senior Citizens Christmas Lunch

Cllr Sim will meet with the former organiser of the lunch to confirm arrangements.

d. Climate Change

The groynes have been reinstated on the beach.

128/25 Any Other Business (for information only)

- i) The Clerk to write to NCC re progress with Lovers Walk scheme.
- ii) Councillors are tidying the bridge viewing area.
- iii) NCC has been weed spraying around the village.

The meeting closed at 8.05pm.

Date & Time of Next Meeting: 7pm 12th August 2025, The Hindmarsh Hall, Northumberland Street, NE66 2RS.

Future Meeting Dates: 9th September 2025, 14th October 2025, 11th November 2025, 9th December 2025, 13th January 2026, 10th February 2026, 10th March 2026.

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