

ALNMOUTH PARISH COUNCIL

PARISH COUNCIL MEETING 9th DECEMBER 2025

Minutes

Present: Cllrs Shaun Whyte (Chair), Simon Rushton, George Ternent, Lorna Pringle, Sally Wilson

In Attendance: Jacqueline Brewster (Clerk)

The Meeting opened at 19:00

204/25 Apologies – Apologies were received and accepted from Cllrs Harriett McHugh, John Wilson, Richard Sim, Cty Cllr Pattison.

205/25 Declarations of Interest. None declared.

206/25 Public Participation – none.

207/25 Minutes of the Previous Meeting - RESOLVED: The minutes of the meeting held on November 11th 2025 were accepted as a true record.

208/25 Finance

- a. The invoices and expense claims received prior to, or during the meeting (circulated in advance) were **APPROVED**. Please refer to Appendix 1 attached.
- b. The monthly finance report (circulated in advance) was **RECEIVED**.
- c. The 2026-27 draft budget was **APPROVED**.
- d. The Clerk's new salary point was **RESOLVED** and agreed at LC2, SCP 22 on the NJC Payscale for 2025/26.

209/25 Standing Item - County Council Matters

- a. The December report from County Councillor Pattinson (circulated in advance) was **RECEIVED**.
- b. Cllr Whyte has requested an additional grit bin from NCC to be placed on Marine Rd, between the Golf Clubhouse and the junction with Riverside Road

210/25 Standing Item - Northumbria Police Report

- a. The report from Northumbria Police (circulated in advance) was **RECEIVED**.
- b. Cllr Whyte had received a call from a lady who reported seeing a person wrapped in tarpaulin in the cemetery. Cllr Whyte had attended and called 101 to report it and request someone attend.

211/25 Standing Item - Reports from Working Groups

- a. **Christmas Lights:** The lights switch on had been successful with minor glitches addressed.
- b. **Village Maintenance:**
 - i. The Alnmouth Rowing Club and Alnmouth Village Golf Club to be asked to pay 50% of the repair costs to fix damage to a roof tile on the large boat house. **Resolved:** Clerk to issue invoices.

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- ii. **RESOLVED:** Cllr Ternent to contact the Burgage Holders and request assistance with their tractor to scale back the buildup of sand and grass which is drifting over the top of the wall and into the South West corner of Pease's Park.
- c. **Senior Citizens Christmas Lunch:**
 - i. **RESOLVED:** The date of the event agreed as Saturday 7th February 2026. Doors to open at 12:30, lunch to be served at 1:00pm. Cllr Sim to provide soup/pate starter, full turkey lunch and mince pies/coffee. There will be 2 bottles of wine on the table with 1 x bottle of water.
 - ii. A poster is being designed and will go into the December newsletter.
 - iii. It was **AGREED** the lunch will be a ticketed event @ £15/head. Maximum of 64 people with eight round tables of 8 people. The event is open to anyone over 66 with their partners. **RESOLVED:** Tickets to available via the Post Office with names of purchasers written on a sheet to cross check at the event.
 - iv. A raffle will be held with 5 prizes, £1 strip. It was **AGREED** the net proceeds raised at the event will be allocated to the Pease's Park Development fund.
- d. **Climate Change:** Cllr Ternent advised that the Burgage Holder's had agreed to Northumberland Coast installing a Dark Sky Marker at the end of the beach car park (nearest to the village) where the small stone shelter is. The marker will consist of a wooden post with artwork, some information and a place to hold a phone for photographing the night sky. There may also be some potential to create a new seating area but this is subject to budget availability.

212/25 Standing Item – Parish Representation at Meetings

- a. Cllr Whyte had attended a 2nd meeting with Burage Holders to update them on the playground developments. The Burgage Holders have **AGREED** to pledge £10k to the playground appeal. The full committee would like to formally express their gratitude for this kind commitment. **RESOLVED:** Clerk to write a letter of thanks to the Burgage Holders.
- b. Cllrs Whyte & S Wilson had held a meeting with number of residents who wanted to be involved in the Playground Development Project and it was **AGREED** they would form a Working Group to broaden fundraising possibilities. **RESOLVED:** Clerk to compile Terms of Reference for the Working Group to be presented at the January 2026 ordinary meeting.

213/25 Street Lighting for Northumberland Street

- a. Cllr Rushton updated the committee on fundraising £11k which looked more optimistic. Cty Cllr Pattison could provide c£5k. Dark Skies could provide c£1-2K. There is also the potential to approach LNER for funding and the Burage Holders for match funding.
- b. Cllr Rushton to also approach Gavin Barlow at NCC to ask for the £4.5k to be waived in recognition that the existing lights were due to be replaced as close to end of life.

214/25 Peases Park Playground

- a. Please refer to agenda items **212/25** (a) & (b).
- b. Cllr S Wilson confirmed there will be an initial Coffee Morning fundraising event on 31st January 2026 at Hindmarsh Hall 10:00 –12:00 pm to raise money for the new play park. There will be a tombola held and residents have offered to bake and contribute. Cllr Whyte has requested promotional materials/playground plans from potential suppliers so they can be displayed at the event and update residents on potential development ideas.

215/25 Church Hill: RESOLVED: Cllr Pringle to provide the council with an update at the January 2026 meeting.

216/25 Planning Matters

- a. **Planning applications** – No new applications to report.
- b. **NCC Decisions**
 - i. 25/03247/LBC. Proposal Rebuild of Collapsed Stable Building to provide 1 1/2 Storey 3 bedroom Dwelling (Amended Scheme) Location Land West Of 17 Northumberland Street Garden Terrace Alnmouth. APPLICATION GRANTED
 - ii. 25/03113/FUL Wellfield 38 Northumberland Street Alnmouth Northumberland NE66 2RA-First floor extension over existing Annex - APPLICATION WITHDRAWN
- c. **Planning Enforcement: Lack of enforcement action by Planning Authority**

NCC's Corporate Feedback team provided the following feedback:

 - i. **24/00316/LISTED (door) & 23/00732/FUL & PP/P2935/W/23/3323621 (decking & installation of new door and lighting) Schooner Hotel.**
 - *"In relation to The Schooner Hotel this matter has been discussed with the Principal Enforcement Officer. Unfortunately, there is currently no funding allocated to the Enforcement Team for taking direct action. Senior management is aware of the situation, and this is something that is being reviewed. At this time, however, we are not in a position to take any further enforcement action for non-compliance with the enforcement notice".*
 - ii. **22/01187/NOAPLN) & 23/00908/NONMAT & 19/04744/FUL (unauthorised glazed structure) 6 Riverside Road.**
 - *"In relation to 6 Riverside Road no further progress has been made on this case. We will be contacting the owners shortly for an update. Failure to make the relevant changes or submit a new application may result in enforcement action being taken".*
 - iii. **23/04314/DISCON & 24/00930/BRCOND Estuary Drive land west of Schooner (parking arrangements and inadequate turning area for emergency and delivery vehicles).**

Responsibility is difficult to apportion as ownership is undetermined.
 - iv. **RESOLVED:** Cllr Whyte believes Local Planning Authority Laws are not being adequately applied and upheld and will submit a formal letter of complaint to Northumberland County Council.

217/25 Correspondence

- a. **RESOLVED:** Clerk to write to Mr G Kite to advise there are currently no appropriate sites available for a memorial bench and that respectfully priority is given to those who have direct link to the village or have lived here. It was **AGREED** to conduct a review of memorial benches at the January 2026 meeting.
- b. The council **AGREED** to accept NCC's Public Spaces Protection Order. **RESOLVED:** Clerk to notify NCC.
- c. The Alzheimer's Society Trek 26 event details were reviewed by the Council. **RESOLVED:** Clerk to thank the Society for their detailed notice of the event.

218/25 Urgent Business

- a. Cllr Whyte advised that Martin Duddy from NCC confirmed that work on the toilets is now complete and the toilets have been reopened.
- b. Northern Powergrid had advised that recent power outages in the village were related to bird strikes and were not infrastructure related. Bird diverters are to be fitted to mitigate these events.

- c. The council **AGREED** to the transfer of £900 from General Funds to the new budget line Playground Development.

219/25 Items for the next Agenda

Date & Time of Next Meeting: 13th January 2026, The Hindmarsh Hall Northumberland Street, NE66 2RS

Future Meeting Dates: 10th February 2026, 10th March 2026, 14th April 2026, 12th May 2026, 9th June 2026, 14th July 2026, 11th August 2026, 8th September 2026, 13th October 2026, 10th November 2026, 8th December 2026.

Meeting Ended: 20:10

APPENDIX 1 – Agenda Item 208/25 (a)

Alnmouth Parish Council

2 December 2025 (2025 - 2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
93	Xmas Lights Fund	18/11/2025		Current Account	Christmas Lights E	Christmas Lights - Equipment	Screwfix	S	78.22	15.65	93.87
											93.87
94	Contingency for Village Mainte	19/11/2025		Current Account	Village NBoard Sigi	Expenses Shaun Whyte	Signomatic	S	14.06	2.81	16.87
											16.87
95	Misc Expenses (Events)	19/11/2025		Current Account	Catering Items	Expenses Shaun Whyte	B&M	X	6.50		6.50
											6.50
96	Purchase of Fireworks	19/11/2025		Current Account	A4 posters x 2 Fire	Expenses Shaun Whyte	CBS World	S	9.95	1.99	11.94
											11.94
97	Petrol for mower	19/11/2025		Current Account	Petrol for Mower	Expenses George Ternent	Cawledge Service Area	S	20.49	4.01	24.50
											24.50
98	Planting Wynd/War Memorial	19/11/2025		Current Account	Planting for Wynd	Planting Wynd & War Memoria	Hobberlaw Plants	S	556.66	111.33	667.99
											667.99
99	Xmas Lights Fund	19/11/2025		Current Account	Xmas Light Equipm	Christmas Lights - Equipment	Picaxe Store	S	19.58	3.92	23.50
											23.50
100	Xmas Lights Fund	19/11/2025		Current Account	Xmas Lights Equip	Xmas Lights	Rapid Electronics	S	60.67	12.13	72.80
											72.80
101	Xmas Lights Fund	19/11/2025		Current Account	Xmas Lights Equip	Xmas Lights	TTynsine Electronics	Z	38.99		38.99
											38.99
102	Xmas Lights Fund	25/11/2025		Current Account	Xmas Lights Equip	Xmas Lights	TLC Direct	S	93.49	18.70	112.19
											112.19
92	Xmas Lights Fund	30/11/2025		Current Account	Christmas Trees	Christmas Trees	Northumberland Logs	S	529.96	105.99	635.95
											635.95
111	Scribe Accounts Software	02/12/2025		Current Account	Scribe Dec25	Scribe Accounting Software	Starboard Systems Ltd	S	31.00	6.20	37.20
											37.20
106	Clerk's Mileage	10/12/2025		Current Account	Clerks Mileage Dec	Clerk's Mileage	Alnmouth Parish Council	X	7.65		7.65
											7.65
107	Clerk's Home Working Allowanc	10/12/2025		Current Account	Clerk HWA Dec25	Clerk's HWA	Alnmouth Parish Council	X	26.00		26.00
											26.00
103	Hall Hire (Monthly APC)	10/12/2025		Current Account	Inv No. HH-2023-3	HHall Monthly Meeting Hire	Hindmarsh Hall	E	79.50		79.50
											79.50
109	Newsletter	10/12/2025		Current Account	Newsletter Dec25	Monthly Newsletter	PPD Group	Z	226.00		226.00
											226.00
113	Website & Email	10/12/2025		Current Account	IONOS Dec25	Website & Email	IONOS Cloud Ltd	S	15.00	3.00	18.00
											18.00
105	Clerk's Salary	10/12/2025		Current Account	Clerk Salary Dec25	Clerks Salary (JB)	Alnmouth Parish Council	X	386.00		386.00
											386.00
108	Senior Citizens Xmas Lunch	10/12/2025		Current Account	SOXL Hindmarsh H	Senior Citizens Xmas Lunch Me	Hindmarsh Hall	E	13.50		13.50
											13.50

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Alnmouth Parish Council

2 December 2025 (2025 - 2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
112	Councillors' Expenses	10/12/2025		Current Account	SW - Ink Cartridge	Stationary Ink Cartridge	Amazon	S	34.31	6.86	41.17
											41.17
110	Purchase of Fireworks	11/12/2025		Current Account	Coffee Cups Firew	Coffee Cups - Firework Night	Puffin Enterprises Limited	X	22.50		22.50
											22.50
104	Xmas Lights Fund	12/12/2025		Current Account	Xmas Lights HHall	Xmas Lights Hindmarsh Hall Hi	Hindmarsh Hall	X	202.50		202.50
											202.50
Total									2,472.53	292.59	2,765.12

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