

ALNMOUTH PARISH COUNCIL PARISH COUNCIL MEETING

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council on Tuesday April 8th at Hindmarsh Hall, Northumberland Street, Alnmouth, NE66 2RS.

The Meeting will commence on the conclusion of the Annual Parish Assembly Meeting or at 7.01pm, whichever is the later.

Members of the public and press are invited to attend.

AGENDA

52/25 Apologies

53/25 Minutes of the Previous Meeting

To consider approval or amendment of the minutes of the meeting of APC held on 11th March 2025.

54/25 Declarations of Interest

55/25 Public Participation

In accordance with Section 3.5 of the Alnmouth Parish Council Standing Orders and the Policy on Public Participation in Parish Council Meetings, members of the public present may address the Council at this point on the agenda. The period of time designated for this item shall not exceed 15 minutes in total and a member of the public shall not speak for more than 4 minutes unless otherwise directed by the Chair. The Council reserves the right to respond or debate any issue on a later date.

56/25 Alnmouth Coastal Erosion

- i) Update from NCC and stakeholder's group on NCC Management Plan.
- ii) Coast Snaps <https://www.coastsnap.com/> is an international Citizen science Coastal erosion monitoring scheme. Church Hill is under consideration as an official location.

57/25 Planning Matters

a) Planning Applications

- i) **25/00793/FUL & 24/02394/LBC High Buston Farm Northumberland**
Change of use of parts of farmyard to land ancillary to residential use approved under class Q
Deadline 7th April – Clerk requested extension to 11th April 2025

b) Planning Decisions

i) 24/02394/LBC Shepherds House 1 High Buston Main Street High Buston Northumberland Listed building consent for internal and external alterations (amended description 15.01.2025)
NCC Decision: Granted

c) Lack of enforcement action by Planning Authority
Update on NCC responses to the following:

i) 24/00316/LISTED (door) & 23/00732/FUL & PP/P2935/W/23/3323621
(decking & installation of new door and lighting) Schooner Hotel

ii) 22/01187/NOAPLN) & 23/00908/NONMAT & 19/04744/FUL
(unauthorised glazed structure) 6 Riverside Road.

iii) 23/04314/DISCON & 24/00930/BRCOND Estuary Drive land west of Schooner (parking arrangements and inadequate turning area for emergency and delivery vehicles).

58/25 Street Lighting for Northumberland Street
Update from NCC.

59/25 Policies and Procedures
To REVIEW and AGREE Policy & Procedure for awarding s. 137 Grants (policy with draft revisions circulated in advance).

60/25 Old School Gallery
To consider APC making an application for the Old School Gallery to become an Asset of Community Value (report circulated in advance).

61/25 Clerk's resignation and recruitment of new Clerk/RFO
i) To AGREE advertisement (circulated in advance) and recruitment timetable
ii) To AGREE short-listing & interview panels (and draft interview questions and interview scoring matrix)
iii) To AGREE handover period

62/25 APC Benches
i) Update on bench repairs – deadline for repairs/maintenance given to two owners/keepers of 31st May 2025.
ii) Update to two agreed Memorial Bench requests.
iii) A new Memorial Bench request (report circulated in advance).

63/25 Small Boathouse
To AGREE windows for replacement and/or reglazing.

64/25 County Council Matters
Update.

65/25 Finance

- a. To APPROVE invoices and expense claims received prior to, or during the meeting (see summary circulated in advance).
- b. To RECEIVE the monthly finance report (circulated in advance).
- c. Update on PAYE issue.
- d. To AGREE spend on planters for the Wynd and Clerk to apply to Burgage Holders for Grant (report circulated in advance)
- e. Update on s. 137 Grants awarded and thank you letters received.
- f. Spend against budget to 31.3.2025
- g. Cllr Wilson to verify Bank Reconciliations at 31st March 2025
- h. To AGREE Asset Register
- i. Update on Scribe

66/25 Reports from Working Groups

a. Christmas Lights

Update.

b. Village Maintenance

Consider purchase of replacement piece of equipment to replace broken bike rocker.

Relocation of APC bench at Peases Cottages.

Update to Dr Joy's Garden improvements.

c. Senior Citizens Christmas Lunch

Update

d. Climate Change

Friends of the Earth Public Meeting Wednesday 16th April 7pm, St James Church Hall, Pottergate Alnwick. A talk by Professor Brycchan Carey 'Northumberland, Climate Change, Action!'

67/25 Confidential Matters

A motion to exclude the public will be proposed due to the confidential nature of the business to be discussed (feedback from Alnmouth Community Rowing concerning quotes for works to the Large Boathouse).

Date & Time of Next Meeting: 7pm 13th May 2025 (and Annual General Meeting), The Hindmarsh Hall, Northumberland Street, NE66 2RS.

Future Meeting Dates: 10th June 2025, 8th July 2025, 12th August 2025, 9th September 2025, 14th October 2025, 11th November 2025, 9th December 2025, 13th January 2026, 10th February 2026, 10th March 2026.