

ALNMOUTH PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes

Parish Council Meeting
The Hindmarsh Hall, Northumberland Street, Alnmouth Tuesday 13th
August 2024

Present: Cllrs Susanne Gair (Chair), Ian Armstrong, David Denton, Josie McDonough, George Ternent, Simon Walford, Shaun Whyte, John Wilson.

In Attendance: Deb Still (Clerk), County Cllr Martin Swinbank, Sarah Winlow (NCNL) and one member of the public.

The Meeting opened at 7pm

122/24 Apologies

Cllrs Simon Rushton, County Cllrs Gordon Castle & Wendy Pattison.

123/24 Minutes of the Previous Meeting

It was RESOLVED that the Minutes of the APC meeting of 9th July be accepted as a true record of the meeting.

124/24 Declarations of Interest

None declared.

125/24 Public Participation

A member of the public addressed APC about damage to the Alnmouth dunes by fires caused by visitors this summer and incidents of antisocial behaviour. APC is aware of recent incidents and urges members of the public to contact the emergency services on 999, 101 or [Northumbria Connected](#) depending on the urgency.

126/24 National Landscape Interpretation Plan

Sarah Winlow from Northumberland Coast National Landscape (NCNL formerly AONB) discussed funds of £60,000 available for an Interpretation Plan for the National Landscape and for the improvement/update of several interpretation sites at Alnmouth, Beadnell, Warkworth and Low Newton. It was agreed that Cllr Whyte, McDonough and a representative of Dr Joy's Garden Volunteer team meet with NCNL and report back to the next APC meeting.

127/24 Application for Cooption of a new councillor

- a) It was AGREED that Richard Sim be coopted to the council.
- b) The Receipt of Acceptance of Office was deferred to the next meeting.

Signed Dated 10th September 2024

128/24 Planning Matters

a) Applications/Appeals

i) 24/02302/LBC Hindmarsh Hall

Listed Building Consent for proposed installation of polycarbonate screens to Lancet windows to protect windows from wind-driven rain. It was AGREED to make no comment.

ii) 24/02553/LBC & 24/02612/FUL Aln House 17 Northumberland Street.

Listed building consent for replacement of gates, insertion of gates and construction of garden shed. It was AGREED to make no comment.

iii) 24/02393/FUL 24/02394/LBC Shepherds House 1 High Buston Main Street High Buston Northumberland

Internal and external alterations, replacement of external doors and windows, restoration of external elevations, addition of open timber porch to front entrance and the construction of a single storey extension to the rear. It was AGREED to make no comment.

b) Update on Planning Decisions

i) 24/00369/LBC The Orange House 3 Lovaine Terrace Alnmouth

Listed Building consent to regularise installation of existing timber double glazed replacement windows, installation of 3 No. Rooflights and to replace existing 4 no. UPVC windows and fascia boards. Removal of 1 no. rooflight.

NCC Decision: Permission Granted

ii) 23/02318/LBC 14 Northumberland Street Alnmouth

Listed Building Consent for internal alterations to existing house and alterations to attached existing porch/outbuilding. Internal alterations involve non-structural alterations to remove and adjust internal partitions and doors. (Amended description 27.02.2024; amended plans received 22.02.2024)

NCC Decision: Permission Granted

iii) 24/00735/LBC The Schooner Hotel

Listed Building Consent to landscape rear courtyard/hotel garden area to create new external seating areas and customer experience

NCC Decision: Permission Refused

iv) 24/01801/FUL Flat 2 Mariners House 6 Marine Road Alnmouth

Proposed Inset Balcony and rooflights

NCC Decision: Permission Granted

v) 18/04528/OUT Land North of Alnmouth Station Lesbury Northumberland

Outline planning application for the development of approximately 60 dwellings.

NCC Decision: Permission Refused

c) Any other planning issues

Lack of enforcement action by Planning Authority

This relates to the following applications:

i) 24/00316/LISTED (door) & 23/00732/FUL & PP/P2935/W/23/3323621

(decking) Schooner Hotel

ii) 22/01187/NOAPLN) & 23/00908/NONMAT (withdrawn) 6 Riverside Road

iii) 23/04314/DISCON (Estuary Drive land west of Schooner).

It was AGREED that Cllr Whyte will send full details to County Cllr Swinbank who will make enquiries on APC's behalf.

129/24 Shepherds Hill Parking

The meeting between APC, Shepherds Hill residents and NCC officer(s) will take place at 6pm on Tuesday 8th October at Hindmarsh Hall.

130/24 County Council Matters

The North Northumberland Local Area Committee at 6pm on 26th September will be discussing coastal erosion in Alnmouth (venue to be confirmed).

Signs are due to be erected at the High Buston junction.

131/24 NCC Local Transport Plan Priorities for Alnmouth for 2025-26

The LTPs were AGREED as:

1) Improvements to the pavement and kerb at Riverside Road due to the erosion of the pavement.

2) That a short stretch of footpath/pavement be added into the verge at Foxton Road.

3) That the short stretch of around 100m of the C81 roadway from Alnmouth village to the Cemetery be upgraded/repared to include a kerb.

Cllr Armstrong to discuss with Sarah Winlow of NCNL and Clerk to submit final draft to NCC.

132/24 NCC's Rights of Way Improvement Plan

APC had no comments to make on the Plan.

133/24 NCC Town and Parish Council Autumn Conference

Councillors to contact the clerk if they want to book for the conference on 27th September.

134/24 Bonfire Night 2024

It was AGREED that Cllrs Whyte and Denton will be joint lead councillors for Bonfire Night.

135/24 RoSPA Annual Report on Peases Playpark

APC REVIEWED and NOTED the recommendations and REVIEWED the Action Plan.

136/24 Finance

Signed Dated 10th September 2024

- a. APC APPROVED the invoices and expenses claimed below:

Date	Payee	Description	Amount incl VAT	VAT
05 Aug 2024	Xero UK Ltd	Inv 20234242 Aug 2024	36.00	6.00
14 Aug 2024	Hindmarsh Hall	Inv HH-2023-178	25.00	0.00
14 Aug 2024	RoSPA	Inv 81311 Annual Inspection	112.80	11.33
14 Aug 2024	PPD Printgroup Ltd	Inv 20610 Aug Newsletter	113.00	0.00
14 Aug 2024	G Ternent	Belt for Mower	45.79	0.00
14 Aug 2024	Deb Still	Clerk's Expenses Aug 2024	30.50	0.00
24 Aug 2024	IONOS	Inv 203043377010 Direct Debit	16.80	2.80
31 Aug 2024	Deb Still	Clerk's Salary August 2024	489.00	0.00

- b. APC RECEIVED the monthly finance report.
- c. The external auditor's report not yet received - deferred to the next meeting.
- d. To AGREE and ADOPT the new APC Financial Regulations 2024 (based on new Model from NALC) – this item was deferred to the next meeting.
- e. To AGREE the Financial Risk Management Register 2024 and REVIEW the effectiveness of the Internal Financial Risk Management Controls - this item was deferred to the next meeting.
- f. A request from the Hindmarsh Hall Trustees to revise the decision made by APC on 9th July 2024 was rejected in line with APC's Standing Order 7) a).

137/24 Reports from Working Groups

a. Christmas Lights

The Working Group will start work on the lights in September.

b. Village Maintenance

A survey and inspection of the benches will be carried out. Sarah Winlow from NCNL will meet with Councillors Whyte, McDonough and a representative from Dr Joy's Garden volunteer team to look at options for the garden. Cllr Ternent will be arranging for trimming and inspection of the trees overhanging Peases Park. One of the Brick Barbecues in Peases Park needs some repair. One of the planters near the cycle racks appears to have moved – the Clerk to report it to NCC.

c. Senior Citizens Christmas Lunch

Cllr Gair to lead on this. Clerk to draw up a budget for the event.

d. Climate Change

Nothing to report.

138/24 Correspondence

- a) Request for memorial bench outside church – this item was deferred to the next meeting.
- b) Request from Member of the Public for APC to explore obtaining specialist beach access equipment from Beach Access North East – the Clerk to make enquiries.
- c) Complaint from member of the public tripping on kerb on pathway near AVGC – the member of the public was advised to report the matter to NCC.

Signed Dated 10th September 2024

d) Complaint from member of the public whose child injured herself on the seesaw in Peases Park. The Clerk has been in correspondence with the member of the public. Cllr Denton inspected the seesaw which is not broken nor unsafe and can continue to be used.

e) An Alnmouth resident has written to complain about the lack of affordable housing in the village. APC to consider options at their next meeting.

139/24 Confidential Matters

This item was deferred.

Date & Time of Next Meeting: - 10th September 2024 at 7pm, The Hindmarsh Hall, Northumberland Street, NE66 2RS.

Future Meeting Dates

8th October 2024; 12th November 2024; 10th December 2024; 14th January 2025; 11th February 2025; 11th March 2025.

Signed Dated 10th September 2024